

In addition to our Constitution and Bylaws the following shop policies and regulations are set forth:-

BLACKBERRY ARTIST'S SOCIETY

MEMBERSHIP RULES & SHOP POLICY

MEMBERSHIP

All members must represent their own art products only. No member can act as an agent or representative of an artist who is not a member.

A partnership is acceptable in cases where there are two people working together to produce a certain product as long as one of the persons is considered to be a member in good standing as per terms of the contract and the goods are inventoried under their name only. The other person would be considered as an assistant only.

JURYING

All artist's work will be juried by the members of the Society before being accepted. Any artist who proposes to submit artworks of a different media than that which he/she was originally juried for, must submit the new art for jurying – no fee required.

MEMBER COMMITMENTS

An annual \$20 membership fee is payable every May 1st.

All artists must agree to commit to a minimum 6 month time period to display their goods (and work the volunteer hours). After this time, membership can be terminated after proper notification to the Membership Coordinator is given, either verbally or by letter.

No new applications will be considered for membership after the shop meeting in October of each year until January of the following year.

Members should attend all shop meetings. The date, time and place of next meeting is posted in the shop. Decisions, about membership policies and shop business are implemented and voted on at this time. All Members must attend the Annual General Meeting held in March of every year. Election of new directors and year-end financial statement must be voted on and reported to the Government at this time.

MEMBER COMMITMENTS – 20% MEMBERS

All 20% members must put in their volunteer hours as sales personnel in the shop as set out by the Scheduling Director. Members who have not put in their allotted hours for the month, must make up the time before or after. Executive can demand that members adhere to this rule and failure to comply can be considered as a breach of the signed contract. Subject to discussion and vote by members of the Society, flexibility of this rule in cases of severe illness or other dire circumstances, and for a period of up to 3 months without penalty will be allowed. If longer than the 3 month period, individual cases can be negotiated and shop time made up. Members also have the option of resigning, removing their artworks from the shop and re-applying when they feel well enough to continue.

INVENTORY

All artists are to use a 2 letter code only, unless specifically requested to do otherwise. (In cases of two artists having the same initials – a 3rd letter will be asked for). The code consists of the first letter of your first and last name.

Members must tag their items with a sticky tag (or hang tag), showing their Code, Item number and price. Items not properly tagged will be removed from the shelves. Artists will be responsible for maintaining their own Inventory sheets, by listing new items coming into the shop for sale and deleting items that have been sold.

Artists are allowed to remove artworks temporarily from the shop for other exhibitions or other reasons, etc. They must follow proper inventory procedures before removal of said goods.

Due to limited display and storage space, Artists may be asked to remove merchandise remaining unsold for more than 6 months. Items can be resubmitted when space allows. Artists should be conscientious about renewing and refreshing their stock.

* Resigning members must remove their artworks from the shop as soon as possible. Works that have been left behind with no response in 30 days after the artist has been contacted by phone and mail, will be considered as “abandoned” and will become the property of the shop for their use or disposal.

PAYMENTS

The Gift shop will retain 20% or 40% of the sale price of artwork. Price is determined by the artist. Payments will be made to artists every 2 months for sales of or exceeding \$50. Cheques are not mailed, but are placed in members file folder for pick-up unless circumstances dictate otherwise.

Business cards are allowed to be displayed in a specific allocated space in the shop.

If a commission is done by a custom order obtained through the shop by a referral; - then the artist is expected to honor this referral with a 10% commission to the shop.